



## PAYROLL FAX COVER SHEET

Medford Office FAX: (541) 770-3272

Eugene Office FAX: (541) 359-1216

**Client Name:**

**Client Contact:**

Period begin date:

Period end date:

Check date:

Number of Pages:

**Control Totals:**

Regular Hours:

Overtime Hours:

Other Totals:

Type:

Amount:

Type:

Amount:

Number of Checks:

Delivery Method:

Special Instructions:

Medford Office Email: payrolldata@payrollspecialties.com

Eugene Office Email: epayrolldata@payrollspecialties.com