

HR Support Center is a critical tool in this world of constantly-changing employment laws, regulations and practices. Whether you are a business owner or HR professional you can put these tools into immediate action to help your business grow and protect it from costly lawsuits and audits. It features:

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- HR advice and tools
- Easy-to-understand Federal and State laws
- HR quick guide applying straight-forward best practices and tips on hiring, termination, performance and leave of absences
- Questions & Answers database
- Book suggestions, training videos and required postings
- Online HR support center is available 24 hours a day, 7 days a week
- Up-to-date HR Data
- Free monthly HR Newsletter
- HR On-Demand (additional fee)

What is HR On-Demand?

HR On-Demand is a service that can be added to the HR Support Center. It features:

- **Ask the HR Pro**, submit confidential questions to our HR Professionals, and receive a personal response by phone or email within a single business day.
- **Document Customization**, our HR experts will design custom HR forms, job descriptions and HR-related letters to meet your needs.
- **Employee Handbook Development**, schedule a personal appointment with our experts to develop a custom Employee Handbook and a plan for implementation.